



Avondale Heights Football Club – 2018 GAME DAY DUTIES - Junior Teams

DURATION OF QUARTERS

U15 boys & U17 boys	20 minutes
U11 boys & U13 boys	15 minutes
U 9	12 minutes
U18 girls	17 minutes
U15 girls	15 minutes
U12 girls	12 minutes

INTERVAL TIMES

Quarter time	3 minutes
Half Time	10 minutes
Three Quarter time	5 minutes



GAME START TIMES

The following are general start times. Refer to EDFL fixture for precise start time

U9	8:30am	U11	9:45am		
U13	11:00am	U15	12:30pm	U17	2:20pm

TASKS AND DUTIES

The following tasks need to be carried out on game day. The Relevant Team Managers are responsible to ensure that these tasks are delegated on either a duty roster system or by regular volunteers.

HOME GAMES - PRE GAME DUTIES – (For the first scheduled game of the morning)

JUNIOR GAME DAYS – First Home Game team manager duty roster for parents to include the following pre match duties.

1. Erect goal post padding on goal and behind posts before game starts. This can be incorporated in time keeper's duties.
2. Ensure that clubrooms, umpire's rooms, time keeper's box and grass parking area gate are open.
3. Place traffic cones along asphalt concourse area to ensure no cars park in the pedestrian only zone during games.
4. Team Manager to fill out ground report on phone application. The ground report is a safety check of the ground and clubrooms. The visiting team representative also needs to be present during this process.
5. Turn on scoreboard power at switchboard and operate scoreboard roller shutter
6. Open Time Keepers Box and set up time keeping computer program.
7. Arrange for Red and Yellow Lid rubbish bins to be spread around pavilion prior to the start of first game on Sunday
8. Place stretcher at Home Team bench area
9. Erect Exclusion Zone barriers including bollards and ropes around both home and away coach's box areas (juniors only)

HOME GAMES - POST GAME DUTIES

JUNIOR GAME DAYS – The Last Team Playing on the day team manager duty roster for parents to include the following post-match duties

1. Remove the goal post padding and return to below coaches box.
2. Return stretcher to clubrooms.
3. Return traffic cones to clubrooms
3. Return bins to bin stations.
4. Clean and sweep home, visitor and umpire rooms.
5. Hose down and clean all wet areas including shower rooms and toilet areas
5. Lock up time keeping box, close front shutter and turn off scoreboard display.
6. Close Scoreboard roller shutter and turn off scoreboard power at switchboard
7. Lock change rooms.
8. Return Exclusion Zone barriers to store area under Time Keepers Box

AWAY GAMES – PRE AND POST GAME DUTIES

JUNIOR AND SENIOR GAME DAYS

1. Ground report sheet completed by home team of first designated game for the day. (Usually U9 or U11) Our club representative checks ground with home team representative and witnesses completion on the phone application.
2. Ensure that away club rooms are swept clean and that no belongings have been left behind.